



April 16, 2013

Ms. Tracie G. Seward  
234 N. Summit Avenue  
Gaithersburg, Maryland 20877

Dear Ms. Seward:

Your term on the Economic and Business Development Committee will be expiring soon. On behalf of the entire community I would like to express appreciation for your commitment to serving our City in this capacity. Our Boards, Commissions, and Committees perform vital functions in a variety of areas, and we recognize and value your contribution very much.

Our appointment policy requires that all volunteer positions be advertised to provide the public with an opportunity to apply. In the near future, we will be evaluating the requests to fill the vacancies on the Economic and Business Development Committee, and appointments will be made by the Mayor and City Council soon thereafter.

**If you would like to be reappointed or if you no longer wish to serve on Economic and Business Development Committee, please indicate by signing below and returning this letter by May 1, 2013.**

Again thank you for your commitment to the City of Gaithersburg. If you have any questions, please feel free to contact me at 301-258-6310 or [TLonergan@gaithersburgmd.gov](mailto:TLonergan@gaithersburgmd.gov)

Sincerely,

Tom Lonergan, Economic Development Director  
Committee Liaison  
Economic and Business Development Committee

**Please check box:**

☒ I would / ☐ I would not like to be reappointed to the Economic and Business Development Committee.

5/17/13

Name \_\_\_\_\_ Date \_\_\_\_\_  
City of Gaithersburg • 31 South Summit Avenue, Gaithersburg, Maryland 20877-2038  
301-258-6300 • FAX 301-948-6149 • TTY 301-258-6430 • [cityhall@gaithersburgmd.gov](mailto:cityhall@gaithersburgmd.gov) • [www.gaithersburgmd.gov](http://www.gaithersburgmd.gov)

MAYOR  
Sidney A. Katz

COUNCIL MEMBERS  
Jud Ashman  
Cathy C. Drzyzgula  
Henry F. Marraffa, Jr.  
Michael A. Sesma  
Ryan Spiegel

CITY MANAGER  
Tony Tomasello



February 27, 2013

Ms. Sabrina Rivers  
405 Whitcliff Court  
Gaithersburg, MD 20878

Dear Ms. Rivers:

Your term on the Community Advisory Committee will be expiring soon. On behalf of the entire community I would like to express appreciation for your commitment to serving our City in this capacity. Our Boards, Commissions, and Committees perform vital functions in a variety of areas, and we recognize and value your contribution very much.

Our appointment policy requires that all volunteer positions be advertised to provide the public with an opportunity to apply. In the near future, we will be evaluating the requests to fill the vacancies on the Community Advisory Committee, and appointments will be made by the Mayor and City Council soon thereafter.

**If you would like to be reappointed or if you no longer wish to serve on Community Advisory Committee, please indicate by signing below and returning this letter by March 15, 2013.**

Again thank you for your commitment to the City of Gaithersburg. If you have any questions, please feel free to contact me at 301-258-6398 or [mherndon@gaitthersburgmd.gov](mailto:mherndon@gaitthersburgmd.gov) e-mail address

Sincerely,

Maureen Herndon, Community Services Division Chief  
Committee Liaison  
Community Advisory Committee

**Please check box:**

☒ I would / ☐ I would not like to be reappointed to the Community Advisory Committee.

ON (Sabrina Rivers)

Name

May 1, 2012

Date

City of Gaithersburg • 31 South Summit Avenue, Gaithersburg, Maryland 20877-2038  
301-258-6300 • FAX 301-948-6149 • TTY 301-258-6430 • [cityhall@gaitthersburgmd.gov](mailto:cityhall@gaitthersburgmd.gov) • [www.gaithersburgmd.gov](http://www.gaithersburgmd.gov)

MAYOR  
Sidney A. Katz

COUNCIL MEMBERS  
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Michael A. Sesma  
Ryan Spiegel

CITY MANAGER  
Tony Tomasello



## GAITHERSBURG POLICE DEPARTMENT

14 Fulks Corner Avenue • Gaithersburg, Maryland 20877 • 301-258-6400



*Mark P. Sroka*  
*Chief of Police*

04/16/2013

Mr. Mike Janus  
31 Booth St Unit 351  
Gaithersburg, MD 20878

Dear Mr. Janus:

Your term on the Police Advisory Committee has expired. On behalf of the entire community I would like to express appreciation for your commitment to serving our City in this capacity. Our Boards, Commissions, and Committees perform vital functions in a variety of areas, and we recognize and value your contribution very much.

Our appointment policy requires that all volunteer positions be advertised to provide the public with an opportunity to apply. In the near future, we will be evaluating the requests to fill the vacancies on the Police Advisory Committee, and appointments will be made by the Mayor and City Council soon thereafter.

If you would like to be reappointed or if you no longer wish to serve on the Police Advisory Committee, please indicate by signing below and returning this letter by May 6, 2013.

Again thank you for your commitment to the City of Gaithersburg. If you have any questions, please feel free to contact me at 301-258-6168 or by email at [dlane@gaithersburgmd.gov](mailto:dlane@gaithersburgmd.gov)

Sincerely,

Mark P. Sroka  
Chief of Police  
Police Advisory Committee

Please check box:

☒ I would / ☐ I would not like to be reappointed to the Police Advisory Committee

Name

Date 5/2/13

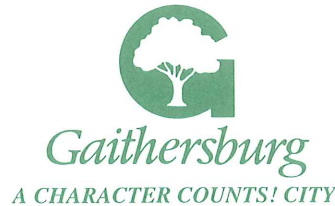
*A Nationally Accredited*



*Law Enforcement Agency*

April 25, 2013

Marcia Robins  
488 Market Street East  
Gaithersburg, Maryland 20878



Dear Marcia:

Your term on the Gaithersburg Senior Advisory will expire in May of 2013. On behalf of the entire community, I would like to express appreciation for your hard work including chairing the Activities Committee and your many efforts with the Active Aging Expo. Our Boards, Commissions and Committees perform vital functions in a variety of areas, and we recognize and value your contributions.

The appointment policy is all volunteer positions are to be advertized to provide the membership an opportunity to apply. The goal is to maintain a balance of the many cultures and interest groups in the center.

**If you would like to continue to serve and be reappointed to the Senior Advisory Committee, and I hope you do, or if you no longer wish to serve, please indicate by signing below and returning the letter by May 15, 2013.**

Thank you for your commitment to the City of Gaithersburg, to our senior center and to the many older adults it serves.

Sincerely,

Grace E. Whipple  
City of Gaithersburg Senior Center  
Community Facility Manager

☒ I would ☐ I would not like to be reappointed

Name

Date

City of Gaithersburg • 506 South Frederick Avenue, Gaithersburg, Maryland 20877-2325  
301-258-6350 • FAX 301-948-8364 • TTY 301-519-2828 • parksrec@gaithersburgmd.gov • www.gaithersburgmd.gov

MAYOR  
Sidney A. Katz

COUNCIL MEMBERS  
Jud Ashman  
Cathy C. Drzyzgula  
Henry F. Marraffa, Jr.  
Michael A. Sesma  
Ryan Spiegel

CITY MANAGER  
Tony Tomasello



April 23, 2013

To: Mayor Sidney A. Katz  
Baltimore, Maryland

From: Lisa L. Stacey  
14020 Tubseep Foot Road  
Baltimore, Maryland 20878  
301-869-2718

Re: Baltimore Senior Advisory Committee

After over 3 years of participating in  
Baltimore Senior Center activities including  
trips, seminars and classes, I am requesting  
consideration to be appointed to the Senior  
Advisory Committee.

My past volunteer experiences in California  
as well as a job related public relations  
background should enable me to make  
positive contributions to the Committee.

Respectfully submitted,

Lisa L. Stacey